



UNIVERSITÀ DEL PIEMONTE ORIENTALE

DIVISIONE PRODOTTI
SETTORE DIDATTICA
E SERVIZI AGLI STUDENTI

Via Duomo, 6 – Palazzo del
Rettorato- 13100 Vercelli (VC)

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CHECK LIST - Erasmus+ students for the purposes of Traineeship 2022/2023

Before leaving

- Financial agreement signed
- Liberatoria studenti/studentesse in mobilità internazionale;
- Learning Agreement - **Before the Mobility**
- O.L.S.
- Proof of payment of the first university fee (registration fee)

Arrival at the Host Institution

- Certificate of stay duly completed - **Confirmation of Arrival**
- Learning Agreement signed (if not already fully delivered before)
- During the Mobility (only if you decide to make changes in the Learning Agreement)
- Request for Extension (only if you decide to extend your Erasmus - always taking into consideration that you cannot carry out more than 12 months of mobility per study cycle)

Return to Italy

- Certificate of stay duly completed - **Confirmation of Arrival** and **Confirmation of Departure**
- Learning Agreement - **Before the Mobility, During the Mobility** (only if you modified the Learning Agreement) and **After the Mobility**
- Screenshot of your WIKI on DIR
- Evaluation of the internship by the host institution
- Test on the European platform OLS (not mandatory)

Remember to keep the tickets of the transports you are using to go and to come back!